

CAMPBELL COUNTY TECHNICAL CENTER

NURSE AIDE

SYLLABUS 2017-2018

Nurse Aide Instructor: Rhonda Scharnus RN

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COURSE DESCRIPTION

The Nurse Aide course is a 280 hour course comprised of approximately 240 hours of classroom time and a required minimum of 40 clinical hours. Students will understand the role of each health team member and the importance of team collaboration. Nurse Aide training will include activities of daily living, patient assessment and observation, reporting to the nurse, communication and interpersonal skills, infection control measures and patient teaching. The Student Nurse Aide will remain professional at all times as evidenced by a positive attitude demonstrated by compassion and caring for the job on hand. Emphasis is placed on safety, professionalism and team work. Students will receive training in taking and recording vital signs, bathing, feeding, dressing and grooming. Also covered, catheter care, range of motion exercises, transfers, bowel and bladder training, admissions, client's rights, and care of the patient when death is imminent. Home health care will be discussed. On the job training will take place in a licensed nursing home facility. Following successful completion of this course the students will be eligible to take the Nurse Aide Certification examination in May of 2018.

COURSE Philosophy:

Instruction will be lecture, discussion, role play, skills, demonstration, and clinical internship. This course requires extensive study of medical terminology, anatomy and physiology, basic care of patients and a strong geriatric knowledge. Students will work independently and as teams to complete projects and competencies. You will be assigned work outside of the class. Classroom attendance and participation are required for the completion of this course. Students will be using their reading, writing, speaking, listening, mathematics, science and computer technology skills in this course. Students will develop and use critical thinking skills for reasoning, problem solving, and decision making. Students are expected to read all assignments and

be aware of all required material handed out in class. If you are absent, it is your responsibility to contact the instructor for any missed work. Students and parents may always contact me via e-mail. Make up work not completed will result in a zero.

COURSE PURPOSE

The purpose of this course is to prepare students for employment as nurse aides, to develop personal maturity, and to pass the National Nurse Aide Assessment Program (NNAAP) Examination in May.

REQUIRED MATERIALS

Non- skid Black shoes; a watch with a second or sweep hand; small writing pad that will fit in pocket for clinicals; black pen: pencils; highlighters; a 2- 3" binder with dividers, a thin spiral notebook, index cards and a flash drive with ring to clip in binder.

ATTENDANCE

Regular class attendance is imperative for experience and evaluation purposes. School policies regarding absenteeism will be followed.

STUDENT IDENTIFICATION

All students will be provided with a pictured identification name badge. The badge is to be worn during clinicals (always) to enable recognition by residents, visitors, and staff. It is considered part of the uniform.

OBJECTIVES

- Learn and apply the basic nurse aide skills required to give resident care. ● Understand and meet the emotional, spiritual and culturally sensitive needs of resident.
- Learn job site safety and meet the safety needs of all clients. ● Understand the aging process and the special needs of the elderly. ● Know basic body structure and function.
- Understand the nutritional needs of the human body and assist with eating and hydration.
- Know Basic First Aid, including the Heimlich maneuver and Prevention of falls.
- Learn how to apply for and secure a job.
- Learn appropriate skills of conflict management.

- Obtain a "Certificate of Completion" that allows the student to take the Virginia State Board of Nursing Certification exam.

EVALUATION

Students will be evaluated based on written quizzes, chapter tests; maintenance and quality of course notebook; quality of outside reading assignments an individual project as assigned; classroom participation; conduct in the hospital; quality, organization, and efficiency of patient care; individual initiative and discretion in the clinical area; as well as the final examination. Students will have the opportunity to discuss their progress and any questions/concerns with the teacher in an individual conference.

A student file that includes class and clinical information will be maintained for each student and used by the teacher for final reports on students for the State Competency Evaluation. Grades are based on class, lab, and clinical performances. Professionalism is figured as a daily grade and includes work ethic, attitude, attendance, and initiative. Journal articles and current events will be assigned as announced. Tests will be given according to difficulty of material; some chapters may be combined. You will be tested on each chapter reviewed, along with abbreviations, and vocabulary. Clinical grades are determined by student performance on resident care in nursing homes. Students will also be evaluated weekly according to their Work Place Readiness Skills which we will outline the first week of school. Students will be expected to role play all year; acting as the professional Nurse aide, the patient, and the evaluator role playing the entire year and exchanging roles. The following grading policy will be used to evaluate student work and progress:

A- Outstanding (90-100) B Above Average (80-89) C -Average (70-79)

D= Below average (65-69) F = No credit (Below 65)

I = Incomplete W = Authorized Withdrawal

MAKE UP WORK

Two days will be given to make up work after excused absences. It is your responsibility to ask for your work. Late work results in lowering of grade, and after three days a zero will be recorded.

HEALTH OCCUPATIONS STUDENTS OF AMERICA Nurse Aide is a health occupation affiliated with HOSA. Participation in HOSA is part of our curriculum.

Mandatory Clinical Requirements

TUBERCULOSIS SCREENING/Influenza Vaccination

The State Board of Health requires all students to obtain a Tuberculin (T B) skin test prior to resident contact. How this screening will be administered will be announced in class. There is no charge to the student. Every student must have a Flu vaccination prior to clinical.

STUDENT NURSE AIDE EXPECTATIONS AND RESPONSIBILITIES

1. Be professional – In the medical profession, there exists a keen sense of ethics that must be observed by all persons in the health care field. The clients we will be caring for are in different stages of ill health, which creates different needs for each client. Clients can become anxious, nervous, angry, or impatient. You must be courteous, compassionate, efficient, and accurate when caring for people under these stressful conditions. Do not respond unprofessionally; if you find yourself getting frustrated, seek out your instructor.
2. Maintain Confidentiality: They will share their innermost thoughts. We also learn a great deal about a patient/client/resident by reading their chart and hearing report from the nursing staff at the beginning of the shift. You must understand, that discussion of a disease process, sharing information whether about physical or personal conditions with anyone who is not caring for that patients breaks the code of confidentiality.
3. Always be aware, alert and attentive: Listen to directions of the instructor or someone in charge when you do not understand. Follow directions carefully and properly when caring for all equipment and supplies. Complete the assignment as instructed or ask for help as you need it. **DO NOT DO ANYTHING YOU HAVE NOT BEEN TAUGHT OR SHOWN HOW TO DO! REPORT ANYTHING UNUSUAL! STAY WITHIN YOUR “SCOPE OF PRACTICE”.**
4. MAINTAIN GOOD GROOMING HABITS: Appropriate dress/uniform is a must. Hair should be worn up or cut to collar length. Mustaches should be neatly trimmed and kept clean. No beards. No jewelry except watch, wedding band, and small stud earrings should be worn no facial jewelry. NO heavy perfume or scented lotion/sprays or colored nail polish (including acrylic nails or any sort of fake nails). Nails must be maintained at short length so as not to scratch anyone. Nametags should be worn at all times in a clinical setting.

CAREER OPPORTUNITIES

During the course of the school year, you will be exposed to various health care settings. At the end of the program, a certificate may be earned if you meet the program requirements. To have my personal recommendation for employment, the student must show qualities of dependability, interest, initiative, honesty, reliability, a good energy level and the ability to get along with others.

TRAINING AGREEMENT This document is a contract between the student and Campbell County Technical Center. In providing your signature below you are stating that you have read and agree in full with the training agreement.

Signature of Student Nurse Aide

Date

In providing your signature below you are stating you have read in full and approve of the training agreement.

Signature of Parent/Guardian

Date

Nurse Aide Instructor/ Program Coordinator

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